


## Pennington C of E Junior School

### Full Governing Body Meeting

Thursday 24<sup>th</sup> March , 2022 at 17.30 Via Zoom

	<h2 style="margin: 0;">Pennington C of E Junior School</h2> <h3 style="margin: 0;">FGB Minutes</h3>	<h3 style="margin: 0;">Meeting 4</h3> <h3 style="margin: 0;">24<sup>th</sup> March, 2022</h3>																																
<p><b>Present:</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">Kirstie Richards</td> <td style="width: 10%;">(KR)</td> <td style="width: 40%;">Head teacher</td> <td style="width: 20%;"></td> </tr> <tr> <td>Tony Lowman</td> <td>(TL)</td> <td>Co Chair</td> <td>Co-opted</td> </tr> <tr> <td>Karen Simpson</td> <td>(KS)</td> <td>Co Chair</td> <td>Co-opted</td> </tr> <tr> <td>George Kidner</td> <td>(GK)</td> <td></td> <td>Foundation</td> </tr> <tr> <td>Rachel Henderson</td> <td>(RH)</td> <td></td> <td>Co-opted</td> </tr> <tr> <td>Helen Campbell</td> <td>(HC)</td> <td></td> <td>Staff</td> </tr> <tr> <td>Gillian Cunningham</td> <td>(GC)</td> <td></td> <td>Local Authority</td> </tr> <tr> <td>Helen Bland</td> <td>(HB)</td> <td></td> <td>Staff</td> </tr> </table>		Kirstie Richards	(KR)	Head teacher		Tony Lowman	(TL)	Co Chair	Co-opted	Karen Simpson	(KS)	Co Chair	Co-opted	George Kidner	(GK)		Foundation	Rachel Henderson	(RH)		Co-opted	Helen Campbell	(HC)		Staff	Gillian Cunningham	(GC)		Local Authority	Helen Bland	(HB)		Staff	<p><b>In Attendance:</b></p> <p><b>LA Clerk:</b></p> <p>Suzanne Ashworth</p>
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<p><b>Apologies:</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">Rachel Noel</td> <td style="width: 10%;">(RN)</td> <td style="width: 40%;"></td> <td style="width: 20%;">Foundation</td> </tr> <tr> <td>Sam Patton</td> <td>(SP)</td> <td></td> <td>Parent</td> </tr> </table>		Rachel Noel	(RN)		Foundation	Sam Patton	(SP)		Parent	<p><b>Meeting was Quorate at all stages.</b></p> <p><b>TL left 1833</b></p> <p><b>GK left 1835</b></p>																								
Rachel Noel	(RN)		Foundation																															
Sam Patton	(SP)		Parent																															

## Minutes

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1	<p><b>Welcome, Apologies and Prayer</b></p> <p>Chair (KS) welcomed everyone and TL led a prayer. Staff were thanked for their exceptional hard work during recent shortages due to Covid amongst many staff.</p>	
2.	<p><b>2.1 Declaration of Pecuniary Interests</b></p> <p>HT – husband working in PJS</p> <p>KS – educational consultant for primary</p>	
3.	<p><b>Approval of Minutes</b></p> <p>3.1 Meeting held: 24.01.22 were approved</p>	
4.	<p><b>Matters arising</b> (not dealt with elsewhere on this agenda)/Any other business for consideration in this meeting</p> <p>None</p>	
5.	<p><b>Head Teacher’ Report</b></p> <p>5.1 HT was thanked for submitting all the documents prior to FGB, despite Covid pressures. <b>Visits to school</b> on Monday and Tuesday next week – Maths Adviser and monthly monitoring visit – unsure how many will attend on Tuesday, possibly 3 people. Curriculum development and planning all going well and subject leaders keen to drive forward improvements. Clarity and greater depth as well as looking at planning and resources – much work in History and other subjects to follow.</p> <p><b>PHSE</b> – using <i>Jigsaw</i> but this has gaps and mental health needs of some PJS children and Covid impact necessitates additional resources.</p> <p><b>Safeguarding</b> – 360 review tool being completed and action plan drawn up tomorrow. HB reported that a mini-conference with 24 children went well and all felt safe, secure and able to talk openly.</p> <p><b>Art and DT</b> will be looked at closely in summer term.</p> <p>Discussion around self-evaluation and emphasis on learning and remembering – HT outlined HCC directive to ensure good foundation knowledge in each subject informs later learning / developing schema and enhancing understanding.</p> <p>HT also outlined PJS response to <b>Ukraine crisis</b> and how it is being addressed in school after query from governor.</p> <p><b>SEF report</b> had been distributed and reviewed – Chair mentioned impact of rural poverty and contrast with surrounding affluence. Difficult to arrange school visits due to distance to make trips and travel costs e.g. even library too far to walk. Some workshops arranged with St Barbe museum. Good progress in some areas despite Covid and new academic mentor will be focussing on reading with individuals</p>	<p><b>Governor PHSE visit soon would be beneficial – tba before next FGB</b></p>

6.	<p><b>Finance and Resources Committee</b></p> <p>6.1TL reported back from meeting – in-year surplus at present and recognition of need to consider possible federation within 3 years due to falling roll. Committee had also considered safeguarding and lack fo PE changing space under Health and Safety – staff well aware and handling well.</p> <p>6.2 SFVS – had been thoroughly reviewed with HB and minor adjustments made – to be approved by FGB prior to submission by 31.03.22 - agreed</p> <p>.</p>	<p><b>SFVS to be submitted by HB now approved by FGB – by 31.03.22</b></p>
7	<p><b>Action Plan</b></p> <p>KS advised she has been simplifying this and uploaded plan and tracking documents to Governorhub for all to review. Suggestions agreed to seek Parent Liaison Governor and TL also asked if anyone else would like to take on the Training and Development role. Agreed that FGB becoming more focussed and hands-on was proving beneficial and to continue as way forward.</p> <p>.</p>	<p><b>Governors to review amendments on HUB by next FGB and consider additional roles by 4<sup>th</sup> April</b></p>
8	<p><b>Policies</b></p> <p>SEN policy under review at present.. SEN attendance 91.5% which is not good - action plans in place for all to evidence how school supporting</p>	<p><b>KS &amp; GC to review and feedback to FGB at next meeting</b></p>
9	<p><b>Church and Community News</b></p> <p>RN not returning to role fully until after Easter. Concern expressed about lack of SIAM input at present</p> <p>.</p> <p>.</p>	
10	<p><b>Clerks Update</b></p> <p>11.1 Governance Update – vacancy for Parent Governor Training – query from HCC re attendance at recent FGB training – confirmed attended by all apart from RN and SN</p> <p>11.2 Correspondence - none</p>	<p><b>Clerk to update training record</b></p>
11	<p><b>Impact of Meeting</b></p> <ul style="list-style-type: none"> <li>• HT report and SEF – all accessible and clear information</li> <li>• Recognition of importance of pupil voice and greater awareness re. curriculum.</li> </ul>	<p><b>Governors to visit and KS and RH will attend part of next week’s visits for support and information</b></p>

<b>12</b>	<b>AOB</b>  <b>12.1 Concern about lack of SIAN</b>	<b>HB will do overview and action plan and arrange Governor visit to see books etc.</b>
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Meeting closed 645pm . Signed by Chair and approved 19.05.22

