



Pennington C of E Junior School
Minutes of the Full Governing Body meeting held on
Tuesday 21st September at 5.30p.m. by video conference

Subject	Action
<p>1. Welcome and Apologies Present: Karen Simpson (Chair), Kirstie Richards (Headteacher), Helen Bland, Rachel Henderson, David Kidner, Rev. Rachel Noel, Samantha Patton, Stuart Kingsley Smith. Apologies: Sandy Negrescu, Tony Lowman</p> <p>In Attendance: Allison Cox (Clerk) The meeting was Quorate The meeting opened at 5:30 pm The Chair welcomed everyone to the meeting.</p>	
<p>2. Pecuniary Interests None declared</p>	
<p>3. Minutes of the Previous Meeting The minutes of the meeting on 20.07.21 were agreed unanimously.</p>	
<p>4. Matters Arising</p> <ul style="list-style-type: none"> - Training will now be a standing item on every agenda - The FGB decided that Ofsted training would be useful for the whole Governing Body. 	
<p>5. Governor Reports</p> <p>5.1 Update from Governors: Visits/Reports Completed/Curriculum</p> <ul style="list-style-type: none"> - RN has reviewed SIAMS (Statutory Inspection of Anglican and Methodist Schools) as the school is due an inspection later this year. RN met with R.Walton who will be attending a staff meeting on 14.10.21 to lead training on Spirituality. KR is in the process of writing a two page SIAMS SEF. - HB will be attending Living Difference training in October. - The Chair informed the FGB that the new Ofsted Handbook is now published and that although they will take the impact of the pandemic into account they will be looking at how the school have managed and how the school are ensuring not just pupil catch-up but also RSE, mental wellbeing and developing character are being addressed – these aspects merge well with the SIAMS Inspection. - RN has been looking at improving Governor Visit Report forms – they now include the three ‘I’s’, Intent, Improvement & Impact. Also included on the new form is Safeguarding and SIAMS. RN will put the new forms on the the Hub for Governors to trial over the rest of this term. - KS and KR will now be meeting on alternate Thursdays to ensure regular liaison between the Head and Chair. <p>5.2 Safeguarding including approval of Safeguarding Audit</p> <ul style="list-style-type: none"> - KS reminded all Governors that they must read the updated KCSIE (Keeping Children Safe in Education) document. - Governors discussed the impact of the amount of time children had spent online during the pandemic/lockdowns which meant that most children are very internet savvy. The Governors will be having 	<p>RN to upload new Governor Visit form to Hub. All Gobs to trial new Visit Report form during Autumn Term.</p> <p>All Gobs to ensure they have read KCSIE by next FGB.</p>

<p>regarding sharing subject expertise with the Infant School. Governors agreed this was an excellent idea.</p> <ul style="list-style-type: none"> - The RE Curriculum needs to meet the needs of the pupils and again this needs to be linked to the Infant School. - Leadership & Management will be focussing on developing Middle Leaders increasing their ability to monitor their own subject area. - Developing the role of the SENCo and Safeguarding are also a focus. - Developing engaging Collective Worship - Improving Healthy Schools - Becoming a THRIVE School - Excellent behaviour - High Attendance <p>- KR reported that everyone is really enjoying getting back to our whole school ethos now we are out of lockdown.</p> <p><i>Qu: Where are we with our internal data/tracking of pupil progress?</i> <i>Ans(KR): The focus is on Year 6 obviously, in other year groups there is a focus on the gaps in learning due to the lockdown this is being done with targeted interventions.</i></p> <p>KR reported that teaching staff have been volunteering to run after school clubs to support the wider curriculum.</p> <p>One staff member is doing teaching and learning coaching to improve quality first teaching and is also doing a session a week on writing conferencing and in the afternoons is focussing on maths groups and reading groups.</p> <ul style="list-style-type: none"> - The Catch-Up funding is being invested in familiar staff rather than external appointments. (SKS left meeting at 7.00pm) <p>6.5 Dates for meetings The meetings for the Full Governing Body have already been set. The Chair will email out to all Governors.</p>	<p>KS to send out FGB meeting dates to all Governors.</p>
<p>7. Church & Community News</p> <p>7.1 SIAMS</p> <ul style="list-style-type: none"> - RN informed Governors that a SIAMS inspection is due this year. - KR is completing a two page SIAMS SEF. - RN will send all Governors the SIAMS School Values document. 	<p>RN to send SIAMS School Values document to all Governors.</p>
<p>8. Policies</p> <p>8.1 First Aid Policy KR thanked the Governors for raising queries re inhalers/epi-pens. The walkie talkies for outdoor use are to be replaced.</p> <p>8.2 Peer on Peer Abuse Reporting to Governors to be added. <i>Qu: Do we need a Staff Code of Conduct Policy?</i> <i>Ans(KR/KS): We already have one but it needs to be reviewed in the light of the updated KCSIE.</i></p> <p>8.3 Child Protection Policy The Governors agreed that it was not appropriate for them to have a public email address for the reporting of concerns - the correct procedure is to contact the Headteacher or above that the Chair of Governors through the School Office. RN left meeting at (7.14pm)</p> <p>8.4 Safeguarding The Governors discussed Safer Recruitment and staffing updates and agreed that these will be standing items on the Headteacher Report to the FGB. The Governors also agreed that links to Supporting Pupils with</p>	

<p>Medical Needs would also be included in the Safeguarding and Child Protection Policies.</p> <p>8.5 Health & Safety Policy No comments</p> <p>8.6 Social Media Policy No comment</p> <p>8.7 Whistleblowing No comment</p> <p>All policies were agreed subject to the changes/amendments discussed.</p>	
<p>9. Clerks Update</p> <p>9.1 Governance Vacancy – this is still being pursued</p> <p>9.2 Correspondence None</p>	
<p>10. Impact of Meeting</p> <p>The Chair commented that RN's new Governor Visit form will provide much greater focus for Governors and that areas for CPD have been highlighted.</p>	
<p>11. Date of next meeting</p> <p>The meeting closed at 7.25pm</p> <p style="text-align: center;">Next meeting –</p>	

Actions from the Full Governing Body Meeting on 21.09.21

Action	Name
5.1 RN to upload new Governor Visit form to Hub. All Govs to trial new Visit Report form during Autumn Term.	RN & All Govs
5.2 All Govs to ensure they have read KCSIE by next FGB.	All Govs
5.2 KS/KR to arrange Safeguarding training for Governors.	KS/KR
5.3 KR to bring updated Pupil Premium/Catch-Up report of spending to next FGB meeting.	KR
5.4 KR to send out dates for staff training to Governors.	KR
6.5 KS to send out FGB meeting dates to all Governors.	KS
7.1 RN to send SIAMS School Values document to all Governors.	RN