

<b>Pennington C of E Junior School Finance &amp; Resources Minutes</b>  <b>via Zoom</b>		<b>Meeting</b>  <b>19<sup>th</sup> May 2022 5pm</b>
<b>Present:</b> Kirstie Richards (KR) Head teacher George Kidner (GK ) Foundation Karen Simpson (KS) Co-opted Chair FGB Tony Lowman (TL) Co-opted Chair FGB Rachel Noel (RN) Foundation		<b>In Attendance : Hannah Burnham</b>  <b>LA Clerk:</b> Suzanne Ashworth
<b>Apologies: Stuart Kingsley Smith</b>		<b>Meeting was Quorate throughout.</b>

		Actions
1	<b>Welcome and Apologies:</b>  Meeting opened 5pm. Acting Chair, TL welcomed all to the meeting thanked all for attendance and welcomed back RN after absence.	
2	<b>Declaration of Pecuniary Interests:</b> no new declarations	
3	<b>Minutes:</b>  Minutes were accepted as an accurate record of the previous meeting  To be signed by Chair/filed by clerk at an appropriate opportunity	
4	<b>Matters Arising:</b>  4.1 Chair of Finance & Resources Committee – TL reported that despite many attempts to make contact after the last few months, there has been no answer from SK and it is therefore deemed that he is no longer able to continue in post. Committee agreed that TL stand as Chair of this committee henceforth.  4.2 SFVS was submitted on time in accordance with the action in the previous minutes.	

5	<p><b>Staffing – no updates</b></p> <p>.</p>	
6	<p><b>Budget</b></p> <p><b>6.1 Approval of budget for 2022/23</b></p> <p>Discussion around various minor changes and updates – staffing costs increase; caretaker post, rises in utility costs; increase in amount per pupil from HCC. £60k surplus – agreed to spend £20k of this on educational improvements via the teaching budget as best determined by HT e.g. staff whole school training, targeted support for individuals and not on funding towards the continuation of academic mentor as per this year. Essential to get best value from using this fund and have proven improvements. Budget agreed and to be submitted before half-term.</p> <p><b>6.2 Phone and broadband deals</b></p> <p>HCC withdrawing this service. HB has undertaken research into alternative and recommended transferring to School Care, who already provide IT support and will include a new switchboard system in new costs of approx.. £5k per annum – agreed.</p> <p><b>6.3 SIMS replacement</b></p> <p>HCC no longer supporting and promoting use of SIMS and many other schools have changed to Arbour. HB negotiating costs with them and recommend changing to this provider – agreed.</p>	<p>HT to plan use of extra £20k</p> <p>HB to finalise budget and TL to sign before submission by half term.</p>
7	<p><b>Catch Up Funding</b></p> <p>HT advised that this funding is now used up and had been feeling positive about impact, but SATS change in emphasis may mean that impact less positive than hoped for – shift in balance in Reasoning/Arithmetic testing. Results will be out on 5<sup>th</sup> July.</p>	
8	<p><b>Premises and Health and Safety update</b></p> <p><b>8.1 Safeguarding</b> – training session to be arranged early in next half term in preparation for OFSTED – important to include in this committee as well as FGB due to HR processes etc. To review in administrative/ processes aspects.</p>	<p>New agenda section for future meetings – Clerk</p>

	8.2 Fire Safety course attended by martin – update at next meeting re. any new requirements/ resources needed.	Feedback re. any updates needed.
9	<b>Correspondence - none</b>	
10	<p><b>Moving forward: actions to ensure this committee is interactive and strategic</b></p> <p><b>10.1 Clarification of roles for each committee agreed – this one to focus on finance and resources while FGB concentrates on all issues relating to educational improvements</b></p> <p><b>10.2 Discussion re. meetings to continue via zoom – benefits of meeting in person recognised but meetings via zoom more convenient for many. Next term has several planned sessions within school already arranged, which will re-connect governors in person.</b></p>	Chair – to discuss at FGB
	<p><b>Date for next meeting: Thursday 7<sup>th</sup> July 2022 via Zoom 5pm</b></p> <p>Meeting closed: 630pm</p>	
	Minutes approved by Chair 07.07.22	